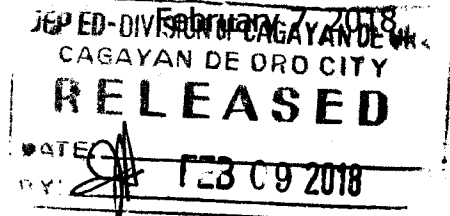


Department of Education
Region X- NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, SJ Avenue,
KM5, Upper Balulang, Cagayan de Oro City
Telephone No. (088) 855-0048, 855-0049, 855-0045, 855-0043
email: cagayandero.city@deped.gov.ph



DIVISION MEMORANDUM
NO. 97, S. 2018



Invitation to Collaborative Workshop on Emerging Microsoft Technologies for Stem, Coding, Inclusive Education and Office Productivity for VisMin Cluster

TO: **Amparo Sanchez**
Myrna Banabana

1. Relative to the memorandum from Abram Y. C. Abanil, Director IV, Department of Education, Information and Communications Technology Service, you are hereby directed to attend the 2-day workshop entitled: Collaborative Workshop on Emerging Microsoft Technologies for Stem, Coding, Inclusive Education and Office Productivity for VisMin Cluster on February 8-9, 2018 at Cebu City.
2. Travel, per diem and other incidental expenses shall be charged against local funds subject to usual auditing and accounting rules.
3. Immediate action of this Memorandum is desired.


JONATHAN S. DELA PEÑA, Ph.D., CESO VI
Schools Division Superintendent

Encl: As stated

To be indicated in the Perpetual Index under the following subjects:

Training

Teacher

CID/JGTV



Republic of the Philippines
Department of Education
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE
Pasig City, Philippines

MEMORANDUM

For : **GEMMA M. LEDESMA**, Regional Director, Region VI
JULIET A. JERUTA, Regional Director, Region VII
RAMIR B. UYTICO, Regional Director, Region VIII
ISABELITA M. BORRES, Regional Director, Region IX
ALLAN G. FARNAZO, Regional Director, Region X
ATTY. ALBERT ESCOBARTE, Regional Director, Region XI

Attention: Schools Division Superintendent

From : 
ABRAM Y.C. ABANIL
Director IV

Subject : **INVITATION TO A COLLABORATIVE WORKSHOP ON EMERGING MICROSOFT TECHNOLOGIES FOR STEM, CODING, INCLUSIVE EDUCATION FOR SPED AND OFFICE PRODUCTIVITY FOR VISMIN CLUSTER**

Date : **January 23, 2018**

Information and Communications Technology Service (ICTS) and Basic Education Sector Transformation (BEST) is collaborating with Microsoft Philippines in the production of ICT LAC activity cards, which focuses on STEM education, coding in different learning areas, Accessibility Tools for Inclusive Education for SPED and Office Productivity for teaching and learning. These activity cards will be uploaded to the Learning Resource Portal after quality assurance.

In this regard, we would like to seek the assistance of the following **Microsoft Education Ambassadors** (*please see attached*) to help us in creating these activity cards. They are invited to attend the 2-day workshop entitled: *Collaborative Workshop on Emerging Microsoft Technologies for STEM, Coding, Inclusive Education for SPED and Office Productivity* on **February 08-09, 2018 (exclusive of travel time) 08:00 AM-05:00 PM at Cebu City**. We will directly contact the concerned office for the exact venue of the workshop.

This workshop aims to:

1. Define stakeholders roles and responsibilities;
2. Acquire insights about Inclusive Education, Coding, STEM and Teaching with Technology
3. Identify topics for ICT LAC activity cards
4. Create ICT LAC activity cards based on the priority topics

What to bring:

1. Experience
2. Expertise
3. Electronic device (preferably laptop)

Please see the attached workshop overview and design for more details. Food and accomodation are charged to DepEd ICTS 2018 funds, while travel expenses of the participants can be charged to local funds subject to usual auditing and accounting rules.

Ingress is February 07, 2018 (Day 0), first meal covered is dinner of Day 0. Egress is February 10 (Day 3), last meal covered is breakfast Day 3.

This activity was supposed to be held last October 26-27, 2017 but due to unforeseen incident, the event was rescheduled to the above-mentioned dates (*please see attached original memo*). In this regard, for those participants that had previously booked their flight going to Cebu prior to the cancellation of the event may also be allowed to reimburse from the local fund subject to the approval of the local authorities of the school, division, or region.

For inquiries kindly send email confirmation to Elizabeth Urbano at elizabeth.urbano@deped.gov.ph or call 02.633.7264

Thank you very much!

LIST OF PARTICIPANTS, JANUARY 18, 2018

	Name	Organization	Office	Region
	Visayas MEA			
1	Nee Ann Bulan	Deped	Bacolod City	Region 6
2	Paul Quinosa	Deped	Bacolod City	Region 6
3	Charity Tomaro Rosarea	Deped	Bacolod City	Region 6
4	Glenn Hurano	Deped	Bohol	Region 7
5	Henry Nerizon	Deped	Bohol	Region 7
6	Dinah Florence Talan	Deped	Bohol	Region 7
7	Glenny Laping	Deped	Lapu Lapu	Region 7
8	Ruby Pastrano	Deped	Lapu Lapu	Region 7
9	Donald Dungog	Deped	Lapu Lapu	Region 7
10	Felix Baculi	Deped	Mandaue	Region 7
11	Elan Gerra	Deped	Cebu Province	Region 7
12	Jaymar Umbac	Deped	Dumaguete	Region 7
13	Dae Habalo	Deped	Dumaguete	Region 7
14	Kim Li Faburada	Deped	Dumaguete	Region 7
15	Ernani Fernandez Jr.	Deped	Leyte	Region 8
16	Ronel Boholano	Deped	Leyte	Region 8
17	Rose Petronio	Deped	Leyte	Region 8
18	Jose Marinas III	Deped	Bohol	Region 7
19	Leah Aton	Deped	Bohol	Region 7
20	Mardy Verano	Private	N/A	N/A
21	Englevert Reyes	Private	N/A	N/A
22	Panny Mojeres	Private	N/A	N/A
23	Michael Abello	Private	N/A	N/A
24	Johnnyline Jagdon	Deped	Regional Office 7	Region 7
	Mindanao MEA			
25	Cristery Agawin	Deped	Bukidnon	Region 10
26	Jonathan Agawin	Deped	Bukidnon	Region 10
27	Myrna Banabana	Deped	Cagayan De Oro	Region 10
28	Amparo Sanchez	Deped	Cagayan De Oro	Region 10
29	Jade Agang-ang	Deped	Davao City	Region 11
30	Edalyn Olis	Deped	Lanao Del Norte	Region 10
31	Rotsen Escorial	Deped	Lanao Del Norte	Region 10
32	Jecson Oafallas	Deped	Tagum City	Region 11
33	Anacleto Villaceran	Deped	Zamboanga Sibugay	Region 9

Workshop Overview

Activity Title	Collaborative Workshop on Emerging Microsoft Technologies for STEM, Coding, Inclusive Education for SPED and Office Productivity (VisMin Cluster)
Activity Type	Orientation and Training
Duration & Date	2 days February 08-09, 2018 (Thursday-Friday, 8:00AM - 5:00PM)
Venue	Cebu City
Target Participants	Department of Education ICTS, BCD, BLD, BLR, NEAP (18) BEST UIS, LAC and IE (5) Microsoft (3) Microsoft Education Ambassadors (33)
Objectives	At the end of the workshop, the participants will be able to: 1. define stakeholders' roles and responsibilities; 2. acquire insights about Inclusive Education, Coding, STEM and Teaching with Technology; 3. identify topics for ICT LAC activity cards; and 4. create ICT LAC activity cards based on the priority topics.
Key Processes & Input	1. Learning Action Cell (DepEd) 2. Microsoft Education Ambassadors Program Orientation (Microsoft) 3. Partnership Orientation (BEST) 4. Learning Sessions • Inclusion: Quality Education for All Children (BEST) • Showcase of Microsoft Tools for STEM, Coding, Accessibility and Teaching with Technology (Microsoft) • Deep dive on the ICT LAC toolkit 5. Breakout Sessions a. STEM b. Coding c. Accessibility Tools for Inclusive Education d. Teaching with Technology: Office Productivity for Teaching & Learning
Expected Outputs	ICT LAC activity cards on the following strands: 1. STEM 2. Coding 3. Accessibility Tools for Inclusive Education 4. Teaching with Technology: Office Productivity for Teaching & Learning

Collaborative Workshop on emerging Microsoft Technologies for Inclusive Education, STEM, Coding and Office Productivity for MEA Vis/Min Cluster

February 08-09, 2018, Cebu City

Program of Activities

Time	Activity	Person/s In-Charge
8:30 - 9:00	Arrival of Participants Registration	Microsoft Philippines
9:00 - 9:30	National Anthem Invocation Welcome Remarks GTKY Activity	Department of Education Microsoft Education Ambassadors representatives
9:30 – 10:00	Briefings Learning Action Cell Microsoft Education Ambassadors Program Partnership Strategy	BEST Program Microsoft Philippines BEST Program
10:00 – 11:00	Supporting Inclusive Education through Microsoft Technologies	BEST Program
10:00 - 11:30	Showcase of Microsoft Tools for STEM, Coding, Accessibility and Office Productivity	Microsoft Philippines
11:30 -12:30	Lunch Break	
12:30 -1:00	Icebreaker	Microsoft Education Ambassadors representatives
1:00 - 2:00	Deep dive on ICT LAC Toolkit	Department of Education
2:30 – 2:30	Presentation of LAC Topics Showcase of Luzon Best Outputs	Microsoft Philippines
2:30 – 5:00	Hands on Activity: Creation of Activity Cards Tracks: • Inclusive Education • STEM • Coding • Productivity Tools	BEST Program

	<i>Microsoft Education Ambassadors (MEAs) participants will go to their assigned track</i> <i>DepEd CO, Microsoft & BEST will be the facilitators of each track</i>	
5:00-6:30	Continuation of LAC Activity card making (<i>by track</i>)	Microsoft Education Ambassadors (MEAs)
7:00-9:30	Dinner Games	Microsoft Philippines
END OF DAY 1		
7:30 - 8:00	Registration/Attendance	Department of Education
8:00 – 8:15	Day 1 Recap Ice Breaker	Microsoft Education Ambassadors representatives
8:15 – 10:00	Continuation of LAC Activity Cards (<i>by track</i>)	Microsoft Education Ambassadors (MEAs)
10:00 – 11:00	Output Presentation	1 MEA representative per track
11:00 – 11:30	Submission, Collection of Activity Cards and Next Steps	Microsoft Philippines
11:30 – 12:00	Closing Remarks Response from MEA Giving of Certificates Photo Ops	Microsoft Philippines
END OF DAY 2		